

AN ORDINANCE AMENDING THE CITY OF READING CODIFIED ORDINANCES
CHAPTER 4 BUILDINGS, PART 1 HISTORICAL DISTRICTS, SECTION 111
READING BOARD OF HISTORICAL ARCHITECTURAL REVIEW (F) BY
AMENDING THE REMOVAL PROCESS FOR MEMBERS OF THE HISTORICAL
ARCHITECTURAL REVIEW BOARD

NOW, THEREFORE, THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS
AS FOLLOWS:

SECTION 1. amending the City of Reading Codified Ordinances Chapter 4 Buildings,
Part 1 Historical Districts, Section 111 Reading Board Of Historical Architectural Review
(F) by amending the removal Process for members of the Historical Architectural Review
Board as follows:

(F) Removal from Office - Any member may be removed for misconduct
or neglect of duty or for other just cause by a majority vote of Council taken
after the member has received fifteen days advance notice of the intent to
take such vote. Failure of a member to attend three (3) consecutive regular
meetings of the Board will constitute grounds for immediate removal from
the Board by City Council. Failure of a member to attend at least 50% of
the regular meetings of the Board in a calendar year will constitute grounds
for immediate removal from the Board by City Council. The Chairperson
of the Board shall inform the City Clerk in writing when a member has
failed to comply with this attendance policy. Following such notification,
City Council may vote to remove the member and seek applicants to fill the
vacant position.

SECTION 2. All other parts of the Ordinance remain unchanged.

SECTION 3. This Ordinance shall be effective in ten (10) days, in accordance with Charter
Section 219.


Enacted Aug 23 2010

I, LINDA A. KELLEHER, City Clerk of the City
of Reading, Pa., do hereby certify, that the fore-
going is a true and correct copy of the original
Ordinance passed by the Council of the City of
Reading, on the 23 day of Aug
A. D. 2010. Witness my hand and seal of the
said City this 24 day of Aug A. D. 2010.

Council President


CITY CLERK

Attest:



City Clerk

Submitted to Mayor: 

Date: 8/24/10

Received by the Mayor's Office: 

Date: 8/24/10

Approved by Mayor: 

Date: 8/25/10

Vetoed by Mayor: _____

Date: _____

§4-111. Reading Board of Historical Architectural Review.

The Board of Historical Architectural Review is hereby created:

A. Membership and Terms.

(1) The Board shall be composed of eleven members, appointed by City Council; one of whom shall be a registered architect, one a licensed real estate broker, one a person with knowledge of the building trades, one who is either a resident of or owner of property within the Callowhill Historic District, one who is either a resident of or owner of property within the Prince Historic District, one who is either a resident of or owner of property in the Centre Park Historic District, one who is either a resident of or owner of property within the Penn's Common Historic District and four who have knowledge of or interest in the preservation of historic buildings and districts.

(2) The terms of members shall be fixed so that no more than four terms shall expire during the same calendar year. Upon the expiration of the term of any member, a successor shall be appointed to serve for a term of 3 years.

(3) The term of any member of the Board who was appointed in his or her capacity as a registered architect, licensed real estate broker, a person with knowledge of the building trades, or a resident of or owner of property in the historical district shall automatically be considered vacant if in the case of the former three, the person ceases to be so engaged, or in the case of the latter, ceases to be either a resident of and/or owner of property in the historical district. An appointment to fill a vacancy shall be only for the unexpired portion of the term.

B. Organization of the Board.

(1) The Board shall comply with the by-laws adopted by the Board December 16, 1986, by *Res. 27-86*.

(2) The Board shall establish offices and elect officers from its own membership. Nominations for various offices may be made by any member of the Reading Board of Historical Architectural Review. Elections shall be held annually. The chairperson shall fill by appointment any office prematurely vacated.

(3) For the conduct of any meeting and the taking of any action, a quorum shall be not less than a majority of the Board as a whole. Any action taken at any meeting shall require the affirmative vote of the majority of Board members present. Each Board member shall be entitled to one vote on any given issue.

(4) An executive committee consisting of the elected officers (chairperson, vice chairperson, secretary) may be established to review applications for adequate content. The executive committee should convene a minimum of 4 working days before a regularly scheduled meeting.

(5) The number of standing or temporary committees shall be determined by the Board. The chairperson and members of such committees shall be appointed by the chairperson of the Board. Membership on said committees shall terminate automatically upon the expiration of the term of the appointing chairperson.

(6) The Board may form committees and develop policies regarding maintenance, rehabilitation, construction and demolition.

C. Obligation of Members.

(1) Board members must attend a minimum of seven meetings per year. If a member is unable to attend four consecutive meetings, the Board as a whole may recommend to City Council that the said member be removed and replaced by a newly appointed member.

(2) Board members are required to attend at least 8 hours of informational or educational training per year as determined by the Pennsylvania Historical and Museum Commission.

D. Expenditure for Service. City Council may appropriate funds for legal, secretarial, clerk, consultant and other technical assistance required to achieve the aims of this Part. Board members shall serve without compensation except that the City may reimburse Board members for expenses incurred in the performance of their duties.

E. Conflict of Interest. No member of the Board shall be permitted to take part in the discussion or vote on the issuance of a certificate of appropriateness for any property in which such member has any interest, direct or indirect. Such member shall temporarily absent himself or herself from the table during any such discussion or vote.

~~**F. Removal from Office.** Any Board members may be removed for malfeasance, misfeasance or nonfeasance in office or for other just cause by City Council after the member has received 15 days advance notice of the intent to take such action.~~

(F) Removal from Office - Any member may be removed for misconduct or neglect of duty or for other just cause by a majority vote of Council taken after the member has received fifteen days advance notice of the intent to take such vote. Failure of a member to attend three (3) consecutive regular meetings of the Board will constitute grounds for immediate removal from the Board by City Council. Failure of a member to attend at least 50% of the regular meetings of the Board in a calendar year will constitute grounds for immediate removal from the Board by City Council. The Chairperson of the Board shall inform the City Clerk in writing when a member has failed to comply with this attendance policy. Following such notification, City Council may vote to remove the member and seek applicants to fill the vacant position.